



## **Travel and Expense Reimbursement**

**Date: 2007 03 27 / 2010 10 27 / 2015 03 24 / 2021 03 30**

### **Policy Statement**

The St. Clair Catholic District School Board will reimburse employees for expenses reasonably incurred while on approved Board business.

### **Policy Goals**

1. To ensure financial integrity, accountability and transparency.
2. To ensure the fair and equitable treatment of all employees.
3. To establish the parameters and guidelines under which employees will be reimbursed for expenses incurred while on approved Board business.